

CONSTRUCTING YOUR DCMS CARDINAL SPACES TEAM WIKI



At our next September 14, 2010 Team Leaders meeting, each team leader will present an outline of their team Wiki and the celebrated date for posting. In this exercise of team wiki design, are some suggested topics that your team may want to include when constructing a Team Wiki for Students and Parents. It is important for a quality team to plan and develop a comprehensive Team Wiki that can be used to orient students and parents to the philosophy and structure of the teaming concept as well as to acquaint other DCMS teams, substitute teachers and support staff with the team's organization and established policies and procedures. Your connect teachers will start building your team wiki during Wednesday PLC time, while the PE teachers construct and organize your Thursday and Friday team homebase advisory activities.

Use the following topics as the foundation for developing your team Wiki, which can be posted on the schools website as well as on the DCMS Cardinal Spaces.

Consider writing about

- Team vision statement and goals (include content specific instructional goals)
- Team lesson plans and curriculum indicators
- Team meeting times, dates, and locations
- Team problem-solving and decision-making tools and techniques
- Team leader and team member roles and responsibilities
- Team profiles of members, including educational degrees, work experiences, special hobbies/interests, leisure time activities, and travel experiences.
- Team evaluation process
- Team Web 2.0 technology integration ideas like digital storytelling, podcast, [Glogster](#), [Wallwisher](#) or student use of [LiveBinders](#) (Connect Teacher)
- Team (Thursday and Friday) Homebase Advisory activities
- Team celebrations
- Team homework guidelines
- Team disciplinary procedures
- Team testing and reporting methods
- Team classroom rules
- Team parent conference and visitation schedules
- Team special events
- Team training needs and plans
- Team resources

