SEVEN EASY STEPS ON HOW TO ACCESS USD 443 CURRICULUM UNITS

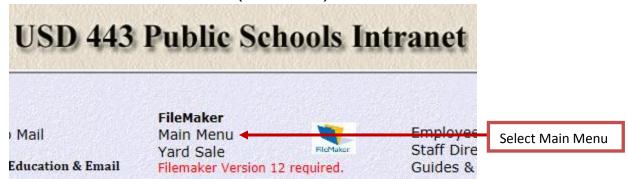
The following steps will provide you information on how to access your common core units for both math and English Language Arts.

To access from intranet:

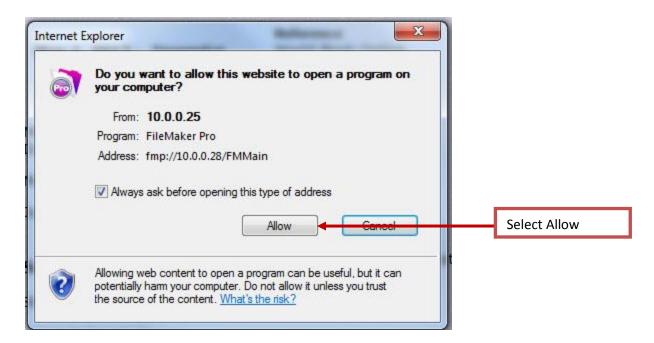
• **STEP ONE:** Go to intranet (<u>http://10.0.0.25</u>)



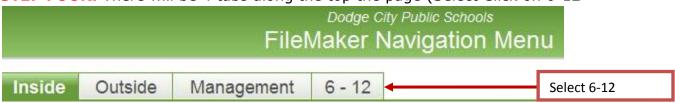
• STEP TWO: Click on FileMaker (Main Menu)



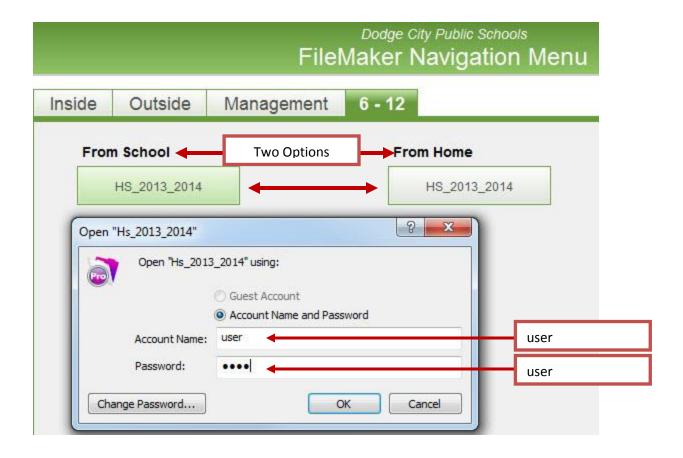
• **STEP THREE:** A popup menu will appear in the center of your screen. (Select the "Allow" button) to launch the file maker program.



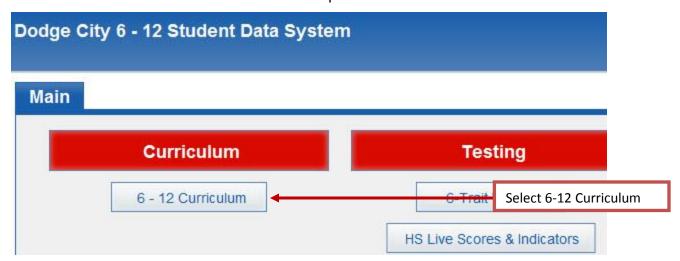
STEP FOUR: There will be 4 tabs along the top the page (Select Click on 6-12)



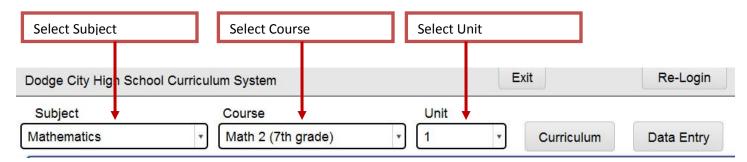
- STEP FIVE: You will have two options
 - o From School
 - From Home (this option may have a few issues at times)
 - Your log in information and password will be "user" "user"



STEP SIX: Click on the 6-12 Curriculum Option



- STEP SEVEN: Select the following information to fit each field
 - Subject
 - Course (the calendar will appear)
 - Unit
- Select "Curriculum"



STEP EIGHT: You may now view your units ©

