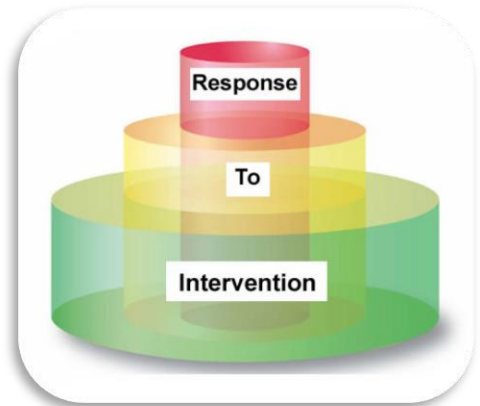


DODGE CITY MIDDLE SCHOOL

DCMS Student Intervention Team Process

2013-2014

Framework: For the 2013-2014 school year, monthly meetings of the Student Intervention team will be scheduled. These meetings will be held on Thursdays in the Library Conference Room, and are on the DCMS monthly schedule. Each team will attend these meetings during their team time. In addition to the team members, the grade level administrator, counselor, and school psychologist will be present. There will also be one teacher from each grade level, and one special education teacher, selected by the administration, who will be permanent members of the team.



Procedure: The SIT representative from each team will submit the names of the students the team would like to discuss at SIT to the grade level counselor and school psychologist by the Thursday before the SIT meeting. There should be no more than four students identified per meeting, to allow for thorough discussion of each student. These students should have a specific problem identified prior to the monthly SIT meeting, and ideally should have documentation of prior accommodations or modifications attempted recorded in filemaker.

Process: The members in the SIT meeting will discuss the identified students, review the prior interventions, and develop a plan for future interventions. The plans will be monitored to ensure that they are implemented with fidelity and to evaluate their effectiveness. The teams will also be responsible for communicating with parents regarding the SIT interventions for their students. When conducting a parent meeting the team will use the [Team Parent Conference Form](#) making one copy for the parent and one for the team.

The teams will decide, based on data collected, whether the plans are successful in addressing the concern. If successful, the plans will be continued; if not, other intervention strategies will be implemented. A referral for a special education evaluation may be made when the team feels that there is documentation of repeated, researched-based interventions that have not adequately addressed the concern.

***STUDENT
INTERVENTION
TEAM***