

# DODGE CITY MIDDLE SCHOOL

*Opening New Worlds for Personalized and Purposeful Learning*

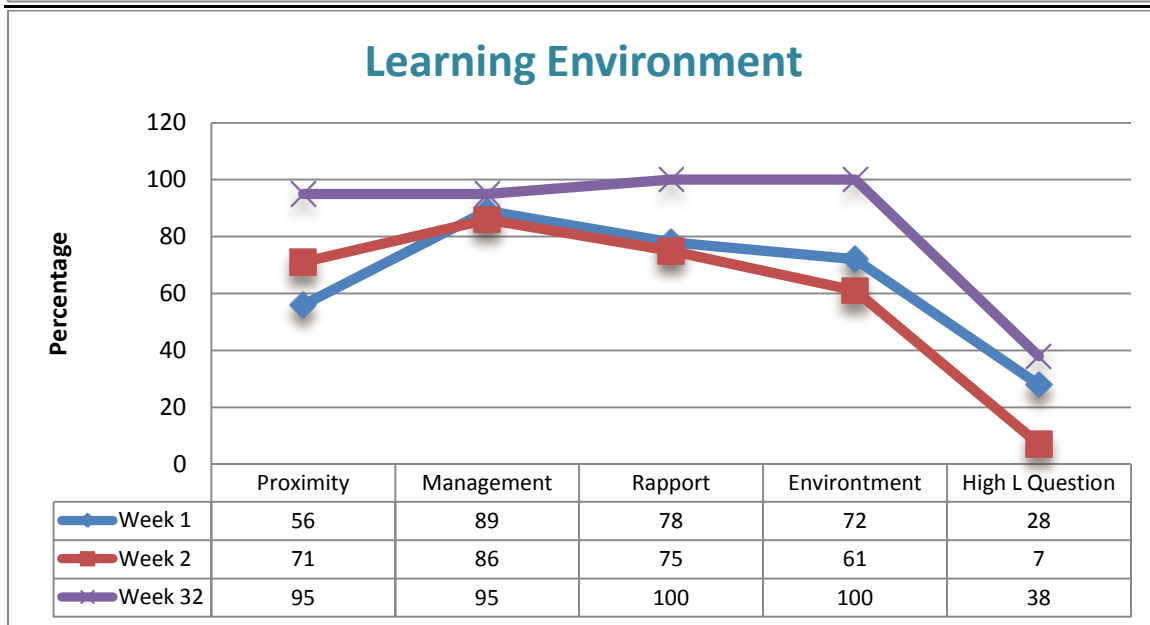
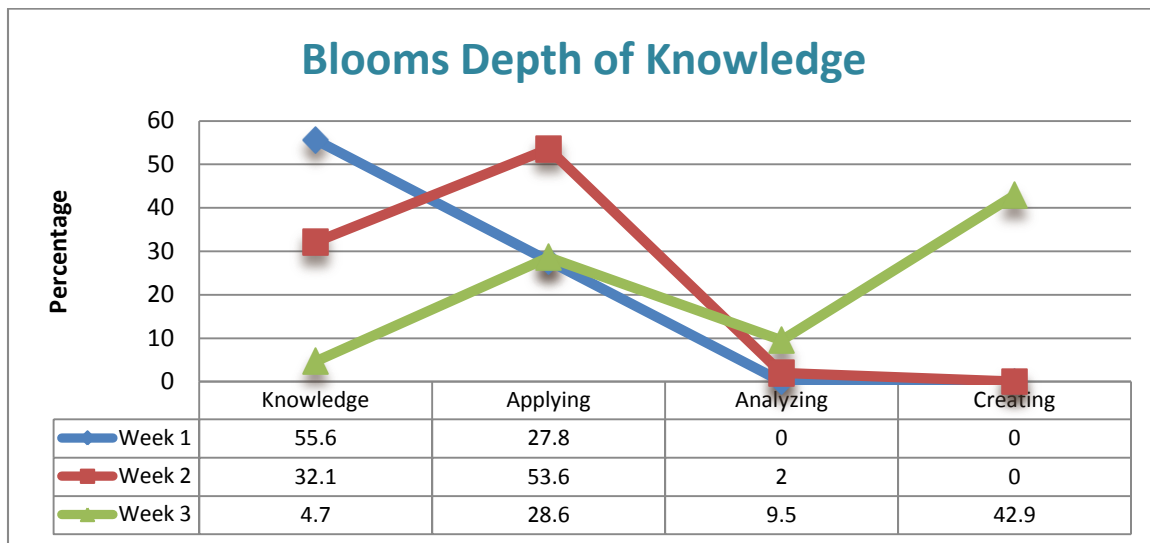


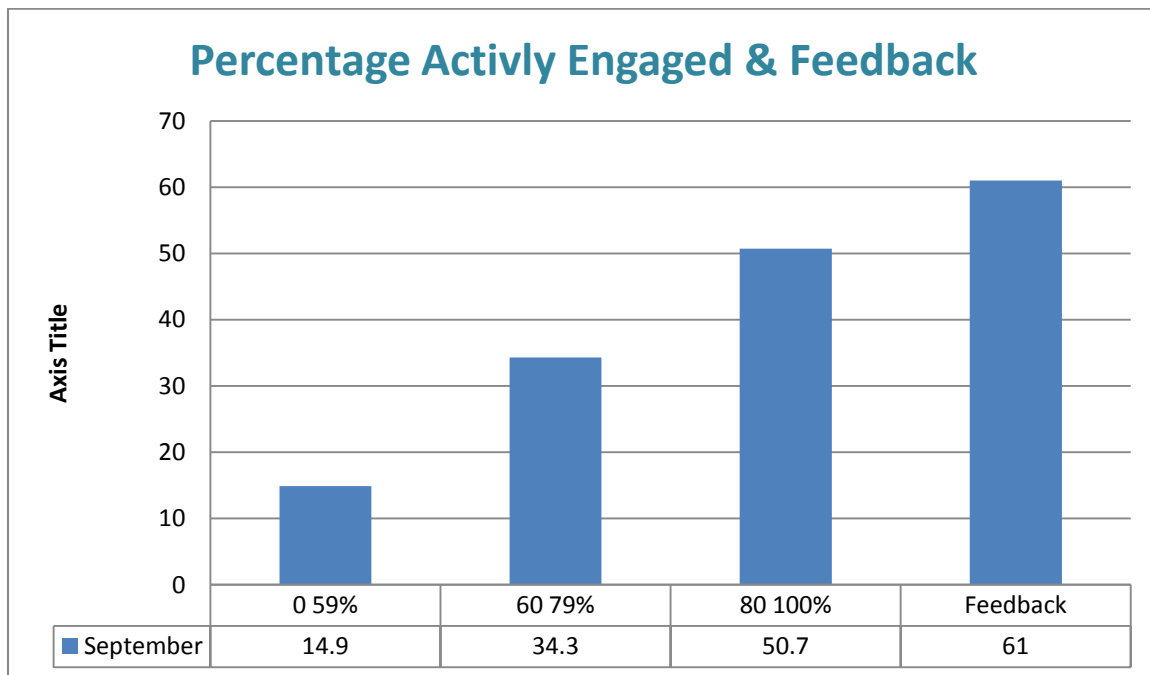
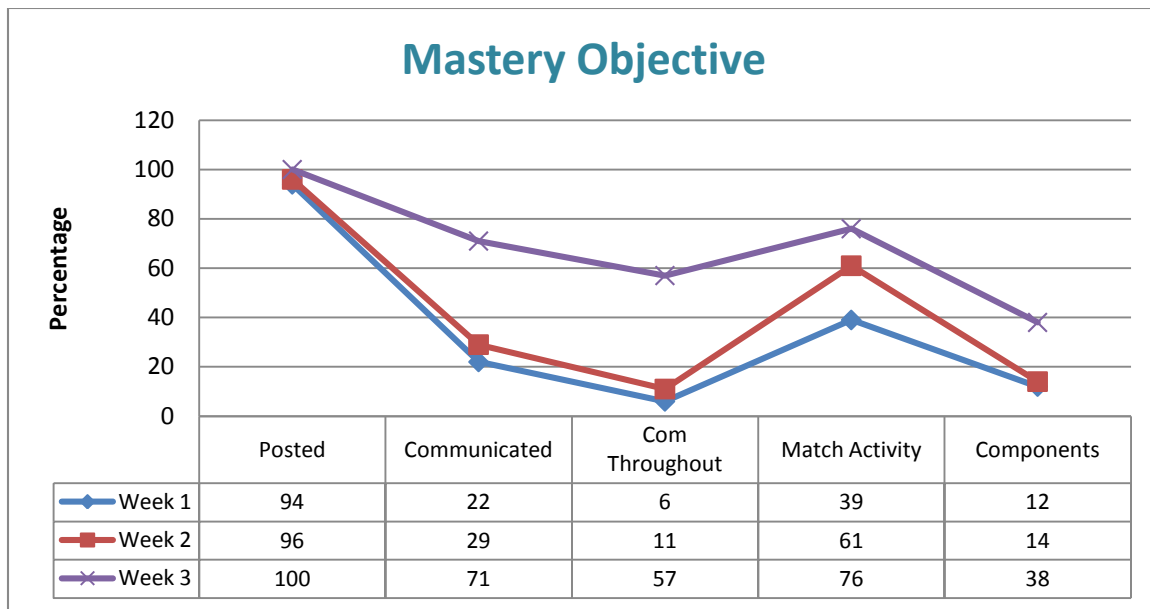
## **Weekly Principals' Bulletin**

**September 30th - October 4th of 2013**

### **INSTRUCTIONAL WALKTHROUGHS**

Last week DCMS conducted 24 classroom instructional walkthroughs. Each week we will make available information gained from these walkthroughs providing you with a progress report on Explicit Instructional practices. Our focus during the month of September was to provide baseline data on Classroom Learning Environment and information on Mastery Objectives. New to this week's report is information showing the percentage of feedback and engaged time for the month of September. Below is instructional data that was collected during a three week comparative for September 2013. The total number of walkthroughs for the month of September was 59.





## OCTOBER CALENDAR

The official 2013 [October Calendar](#) will be placed in teachers mailboxes on Monday, September 30th. All monthly calendars have been updated on the DCMS Wiki. The 2013 – 2014 monthly calendars can be located on the side bar menu on the right hand side under the sub topic “Calendars 2012 – 2013.”

## TABLET CHARGING STATIONS

The district is in the process of purchasing iPad charging stations for all advisory classrooms. During the week of September 30<sup>th</sup> – October 4<sup>th</sup> we will be establishing where these units will be installed. Two items must be considered as we work together to place these wall hanging charging stations. You will need to locate the iPad charge station near a power source and consider the size of the unit which is (21”w x 12”d x 24”h.) To access more information on the charging station click here [Tablet Charging Stations](#).

## **ESI INFORMATION**

The Emergency Safety Intervention (ESI) information meeting will be held on Tuesday, October 8<sup>th</sup>. The purpose for disseminating the ESI information to teams will be to define what it means by ESI Seclusion and Restraints. The information provided will help each member of our staff understand the laws regulating student restraints, the reporting procedures associated with a restraint and preventive measures.

The schedule for ESI information share out was constructed by Mrs. Algrim and provides an opportunity for all staff members to attend the ESI meetings. Teachers who would like to access this information early can select the following link [Emergency Safety Intervention Information](#).

## **ADVISORY TEACHERS & STUDENT LED CONFERENCING**

The Fifth activity for Student Led Conferences should be completed in Advisory the week of September 30th through October 4th. This activity is also on the Wiki. It is very important that you are completing these activities so the students will be prepared for Student Led Conferences that will be held **October 23rd and 24<sup>th</sup>**.

Also be thinking about what work samples you would like for your students to include in the portfolio. Individual Teams are responsible for developing procedures for getting work samples to Advisory teachers. Below are some Student Led Conferencing work samples that teams can select from.

### **Better Choices:** (focus on skill/process)

- Writing pieces – Including all Drafts
- Science experiments – Including hypothesis, lab notes and findings
- Mathematics problem-solving – Including process, solution, and proof
- Applied mathematics – Designing house plans
- Book reviews – Including summary as well as review of author's style
- Research projects – Including notes and student created product
- Physical Fitness summary – Including pre and post skills and growth over time

### **Less Effective Work Samples:** (focus on single skills)

- Spelling tests
- Answers to chapter questions
- Mathematics timed test
- Multiple choice test
- (These can be included as student choice, but recognize how limited they are)

## **HIGH SCHOOL MARCHING DCMS PARKING LOT REHEARSAL**

The football season is here and that also means marching band! As in the past, the DCHS Marching Band will be using the front parking lot of Dodge City Middle School before every home game. Those games are:

- October 11th
- October 25th

The marching band begins rehearsing in the parking lot at 4:45pm before every home game. We are kindly asking that you move your car to the rear parking lot if you plan to stay at school later than 4:30pm.

## **ANTI-BULLYING WEEK INFORMATION – OCTOBER 7<sup>TH</sup> – 11<sup>TH</sup>**

During the month of October, Dodge City Middle School will participate in the **PACER's National Bullying Prevention Month**. This year all DCMS students will share the message “*Stand Up, Step In, Reach Out*” This is a great time for DCMS students to take action to prevent bullying in our school, community, and online. Students throughout the month of October will preview videos and participate in student council activities during extension time. To learn more about the bully prevention month activities you select **Extension Time**. Activities designed for October 7th - the 11th will include:

- Monday, October 7th ..... Crazy Sock Day
- Tuesday, October 8th ..... Favorite Sports Team Jersey/T-shirt Day
- Wednesday, October 9th ..... Crazy Hair Day
- Thursday, October 10th ..... Too Bright to Bully – Wear Neon Colors Day
- Friday, October 11th ..... Dress Like A Nerd Day

The month of October will also provide DCMS students with additional activities that include morning announcements and added advisory lessons that will expand into Wednesday through Friday during Bullying week. This information will be about our Bully Prevention Program.

Additionally, as part of our continued concern for the welfare of every student we have established an online bully prevention referral process designed to help students who witness a bullying act to report it anonymously. The online "**Bullying Incident Report**" can be accessed on our school website located underneath the Bully Prevention Tab.

## **TEACHER EVALUATION ORIENTATION (Due Date October 1st)**

The due date for all **Teacher evaluation orientation** is October 1<sup>st</sup>. Those of you that were unable to make the Thursday, September 19<sup>th</sup> session will need to complete your training by accessing the **iTunes U option**. The iTunes U option for accessing the **e4E Teacher Evaluation training materials** is located on the DCMS wiki. Please submit your certificate of completion to Mrs. Keitel.

Any teacher who completes the self study iTunes U option will receive one staff development point entered into your MyLearning Plan. To access this information on your iPad you will need to download iTunes U by completing the following steps.

(Please note that if you already have iTunes U on your iPad skip steps 1 -3 and go to step 4.)

1. Select the following link on your iPad for **iTunes U**
2. You will be prompted to enter your iTunes account
3. Download the application
4. To request access to the teacher evaluation training materials click on the following link: **e4E Teacher Evaluation iTunes Course**

## **ANNUAL USD443 ONLINE SAFETY TRAINING AND ASSESSMENT**

It is that time a year when all USD 443 Employees are required to complete annual safety training. The online **Safety Training** web-link opened on **September 2, 2013**. Please make sure your name does not make the November 1, 2013 close date list. This year we are shooting for 100% participation by the November 1st close date. There are four (4) courses and each employee must successfully pass **all four (4) courses** to be considered complete.

To access the Safety Training website go to **www.publicschoolworks.com/232** As each employee passes a course, **DO NOT** go back and take the test for a higher score. **Only** USD 443 employees are required to complete this training. 613 employees will complete training through 613.

To log on you will use your user name which will be your last name dot your first name (**example: doe.jane**) . Your password is your ID# which you can find on your ID badge or on your paystub (**example: 055526**). **Please do not enroll yourself in other courses unless you have prior approval from the Maintenance Department.**

If you have any problems logging onto the website, please contact Monique Immell immediately at 620-227-1712 or just e-mail her at [immell.monique@usd443.org](mailto:immell.monique@usd443.org). If you do not have a 443 e-mail address you need to get in touch with Technology at 620-227-1775 to get this set up.