

**Dodge City Middle School**  
**DCMS Student Intervention Team Process**  
**2013-2014**

**SIT team purpose:** The purpose of the SIT committee is to provide teams with additional accommodations and interventions to help students be more successful in the academic setting.

**Guiding Questions**

Why isn't this student learning like the other students?  
What do we need to do differently for him or her?

**BEFORE the SIT meeting:** The parent needs to be notified that the team has concerns about the student. The parent may provide additional insight that will help this process. The SIT person on each team, along with the teams, must fill out the SIT forms (tab A and B) on file maker as well as the SIT Working Document on the Team shared drive.

**DURING the SIT meeting:** In the SIT meeting we will discuss the identified students, review the prior accommodations and interventions, and develop a plan for future accommodations and interventions. The plans will be monitored by each teams SIT person to ensure that they are implemented with fidelity and to evaluate their effectiveness. The teams will also be responsible for communicating with parents regarding the SIT accommodations and interventions for their students. A letter will be filled out in the SIT meeting that the teams will send out to parents.

**AFTER the SIT meeting:** The team will implement the accommodations and interventions suggested by the committee and keep documentation. If the accommodations and interventions are successful for the student they will continue. If they are not successful, the student will be reviewed at the next SIT meeting and additional accommodations and interventions will be suggested.